

## **PROVINCIAL SALES TAX REFUNDS ON INSURANCE PREMIUMS**

As publicly announced February 26, 2018, Provincial Sales Tax (PST) no longer applies to insurance premiums for the following types of insurance contracts:

- Individual and group life insurance
- Individual and group health, disability, accident and sickness insurance
- Crop and livestock insurance, hail insurance and margin/income insurance

Please see Information Notice IN 2018-04, *Provincial Sales Tax Insurance Exemptions* and Information Bulletin [PST-73, Information for Vendors of Insurance Contracts](#) for further clarification regarding PST exempt insurance products.

### **Refund Process**

The PST exemption on the insurance products noted above is extended retroactively to August 1, 2017, the date when insurance premiums became taxable in Saskatchewan. Therefore, any PST collected on these products must be refunded or credited to the customer.

To facilitate the refund process in an efficient manner, the insurance provider who collected and remitted the PST will calculate the PST refund payable and either credit the policy holder's account or provide a refund of the tax paid. Policy holders are not required to request or submit a refund claim to their insurance provider or to the Ministry of Finance. The insurance provider is acting on the policy holder's behalf by dealing directly with Finance for the refund claims.

The refund/credit process involves a large number of policy holder accounts. Insurance providers are making every effort to process the refunds/credits as soon as possible and expect the majority to be complete by June 30, 2018, with a small number occurring after that date. Policy holders with questions related to their insurance policies and potential refunds or credits of PST should contact their insurance provider before contacting Finance.

Please note there is no credit or refund of PST paid on insurance policies that include both taxable and exempt coverages when the taxable and exempt coverage values are not listed and identified separately in the contract of insurance. These insurance policies remain taxable.

### **Ministry of Finance Refunds to Insurance Providers - Documentation Required**

Insurance providers requesting a refund of PST from Finance for PST refunded to their customers are required to submit the following information:

- The amount of PST being claimed for each type of insurance
- A description of each type of insurance relating to the refund claim

Finance may contact the applicant if further information is required.

Insurance providers with questions related to submitting refund claims may contact Rachel Knudsen at [rachel.knudsen@gov.sk.ca](mailto:rachel.knudsen@gov.sk.ca) or (306)787-6661. Refund claims and supporting documentation may be submitted to [PSTRefunds@gov.sk.ca](mailto:PSTRefunds@gov.sk.ca) or mailed to the address noted below.

Insurance providers with questions related to administering the PST refunds/credits to their customers may contact:

Leslie Jerkovits	306-787-7768	<a href="mailto:leslie.jerkovits@gov.sk.ca">leslie.jerkovits@gov.sk.ca</a>
Florence Akpan	306-787-0577	<a href="mailto:florence.akpan2@gov.sk.ca">florence.akpan2@gov.sk.ca</a>

**FOR FURTHER INFORMATION**

<u>Write:</u>	Ministry of Finance Revenue Division PO Box 200 REGINA SK S4P 2Z6	<u>Telephone:</u>	Toll Free 1-800-667-6102 Regina 306-787-6645
		<u>Email:</u>	<a href="mailto:sasktaxinfo@gov.sk.ca">sasktaxinfo@gov.sk.ca</a>

<u>In-Person:</u>	Ministry of Finance Revenue Division 2350 Albert St REGINA SK S4P 4A6	<u>Fax:</u>	306-787-9644
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Internet: Tax bulletins, forms and information are available [here](#).

Government website: <http://www.saskatchewan.ca/>